



Royal St. Lawrence Yacht Club Physical Distancing and Sanitation Directive as of May 20 – PHASE: Code flag ALPHA



An Important Message from the Commodore

We are pleased to announce the first phase of the reopening of our Club!

These exceptional times of COVID-19 require that the Club implement exceptional measures, and its members show exceptional discipline to ensure that we all stay healthy and still have a boating season.

Our passion to go boating must be tempered by our sense of community: we are all in this together and it is important that we all respect this directive.

While it may seem far too early to make such a statement, today I am calling on the entire RStLYC community, boaters, social members, and friends, to attend a season ending celebration at the RStLYC, our Yacht Club. My fondest wish is that we have the largest gathering in living memory to celebrate our Club, give thanks for our blessings and recognize the service of our members.

Please read this document carefully. The authors consulted government sources, provincial, national, and international sailing federations, and other experts in these matters. Also remember that as conditions evolve, so will this document.

I wish you the best boating season we can have!

Jacques Boucher, Commodore



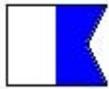
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Part 1 Objectives and Guiding Principles

The objective of this document is to inform all members of the procedures and requirements in place to ensure that we may safely go to and use the Club, with minimal risk associated with COVID-19, when government authorities allow us to open.

1. Due to the unique nature of this pandemic, all who visit the Club must recognize that collectively we are doing our best and cannot be held liable should anyone fall sick of COVID-19 or a related illness, after coming to the Club.
2. Should a member observe that another person at the Club is not respecting a requirement of this guideline, it is acceptable to politely and respectfully ask that person to conform to our requirements. Should the issue not be resolved we ask the member to communicate with our Club Manager, Mr. Florin Tosun, or the Assistant Manager, Mr. David Fleet. Both have full authority from the Commodore and the Executive Committee of the Club to enforce this Directive.
3. These are not normal circumstances. All members are asked to be flexible and polite and to compromise when necessary.
4. This issue of our Directive applies to the activities which will be permitted in the first phase of the reopening of our Club, **namely preparing and launching our boats, as well as limited, single handed boating as permitted by the government of Quebec from May 20th onwards**. Note that once boats are launched, there is no prohibition to go boating if current government directives are respected.
5. We are diligently consulting with other experts and associations to ensure that we implement best practices tailored to other parts of our Club, such as the bar, the dining room, our tennis courts, and the pool, as well as our Junior Squadron and competitive sailing.



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Part 2 Arriving at the Club

In this first phase of opening, please **do not come to the Club unless it is to prepare your boat for launch, to launch it or to go boating in accordance with government directives!**

1. Everyone who comes to the Club property shall have first read this document and be ready and equipped to fully abide by its provisions.
2. **Do not, under any circumstances, come to the Club if you have any symptoms of COVID-19, if you are living with a person who has such symptoms. If you are under a government mandated self isolation period, you are required to complete it before coming to the Club.**
3. If you have a condition whereby you are **immunosuppressed** or have a **chronic illness**, you should consult your physician or the web site at the Institut national de Santé Publique (<https://www.inspq.qc.ca/>) which has extensive information, to help you decide if you should come to the Club.
4. In keeping with the latest best practices, **everyone coming to the Club must carry a face covering and wear it over the nose and mouth should you be unable to stay 2 metres or six feet from another person.**
 - a. This is to protect your fellow Club members and staff, should you **unknowingly** be a carrier of the virus. Note that wearing a face covering while working on your boat is always a best practice!
 - b. **If you are in areas where boats are stored close together, wearing a face covering is mandatory** given the proximity of the boats and the number of people usually working on your boat or adjacent boats. In these areas, proximity, even accidental, is difficult to avoid.
5. The Club will make its best efforts to provide hand washing stations and/or hand sanitizer. However, members are kindly requested to bring their own hand sanitizer and use it liberally.
6. All government mandated physical distancing and sanitation measures must be fully complied with when you come to the Club.
7. The three most basic requirements that everyone must respect when at the Club are:
 - a. Maintain six feet or two metres distance from each other.
 - b. Wash your hands frequently and thoroughly (minimum 20 seconds with soap and warm water) or use hand sanitizer.



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- c. Wear a face covering over the nose and mouth when required by these directives or when you are not able to maintain the required physical distancing.
- 8. The Club may post specific directives on notice boards at the Club and on the grounds. Please look out for, read, and respect them.

Part 3 Working on our Boats in the Yard

- 1. Given these special circumstances, the Club is planning to launch all boats that owners want launched in a four-week period starting soon after May 20th once the harbour is ready to receive boats.
 - a. The Club shall:
 - i. Provide a schedule for when you will be allowed to come to the Club to prepare your boat for launch. The schedule will be based on two principles, namely, first launched, first served *first ready, first launched* and, very importantly, compliance with *physical distancing between boat owners*.
 - ii. Issue boat owners a launch schedule, by boat groupings considering the physical placement of boats and their launching characteristics.
 - b. Members shall:
 - i. Notify the Club as quickly as possible if you plan to launch or not your boat this summer. Only boats who requested to be launched will be incorporated in the launch schedule, others will be launched after.
 - ii. Respond promptly when the Club provides you with a launch window for your boat, to confirm that this window is acceptable: info@rstlyc.com While the Club will do its best to accommodate members, you must understand that in order to launch all boats in what may be a narrow window, compromises must be made and boats which cannot meet the launch schedule may be launched after the four-week period.
 - iii. Limit launch preparations to the strict minimum needed to launch your boat and recognize that this is not the year to do extensive repairs or upgrades, unless a much later launch date is acceptable.
 - c. The Club property will reopen on May 20th, but Club buildings will remain closed. Access to the property to work on your boat is by appointment only. Priority will be given to boats which will be



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launched early in the schedule or for which extensive, essential work must be performed prior to launch. The Club will be scheduling workdays to respect physical distancing requirements. This means, for example, that two boats side-by-side could not be worked on at the same time.

- d. Please email the Club at info@rstlyc.com at least 24 hours in advance to schedule your workdays to prepare your boat.
 - e. The Harbour Master may issue further directives, regarding such matters as the management of shrink wrap, the movement of boats, etc.
2. When working on and around your boats you must respect these directives, including:
 - a. Maintain physical distancing, including between members of your team as well as those working on a boat near yours.
 - b. Wash your hands frequently with soap and water or hand sanitizer.
 - c. Wear a face covering when circulating on the ground in between the boats or when you cannot be at least two metres away from another person.
 - d. Coordinate with adjacent boats to avoid situations where physical distancing may be compromised.
 3. As the owner of your boat, you are responsible to ensure that all persons helping you prepare your boat respect these directives.
 4. If you plan to spend most of a day at the Club to work on your boat, we suggest that you bring food and water as well as hand sanitizer. The clubhouse facilities are not currently open.

Part 4 Access to Club Buildings and Bathrooms

1. In this first phase of opening the Club buildings are closed.
2. Portable chemical toilets will be made available in various locations on the property.



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Part 5 Docks, and going on the Water

1. Docks and piers can be accessed by members. All physical distancing rules apply when on all docks and piers, as follows:
 - a. **On Hynes and Forbes piers and Stevens jetty:** These piers and jetty are not wide enough to safely permit physical distancing for people traveling in opposite directions. To maintain physical distancing and avoid an accidental swim in the harbour, when persons walking in opposite directions meet, priority is given to the person heading towards the shore. The give-way person shall step out of the way onto the closest finger pier to let the priority person pass. **To help remember these rules: they are inspired by the rules of navigation! Keep to the right and a vessel leaving the harbour must give way to a vessel entering the harbour!**
 - b. **Stevenson jetty** is roughly the width of a road and enables people to pass while maintaining physical distancing.
 - c. As most boats share a finger pier, members are kindly requested to use common sense and take turns, to maintain physical distancing rules.
 - d. In all cases, please remember to keep to the right when walking on piers and jetties.
 - e. Every member must sanitize common trolleys before and after using them.
2. When your **boat is being launched**, all physical distancing measures apply. In addition:
 - a. The harbour crew are responsible for launching your boat.
 - b. You as owner (or your delegate) and one other person may attend the launch, all the while maintaining all physical distancing rules.
 - c. When your boat is in the water you and one other crew may board it only when instructed to do so by the harbour employee overseeing the launch of your boat.
3. In accordance with directives announced by the Government of Quebec on May 13th, 2020, as of May 20th, 2020 single handed boating, or boating as a family unit will be permitted. All physical distancing rules must be respected by boaters who chose to go on the water.



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Part 6 Non-members at the Club (helpers or contractors)

4. If you hire a contractor to work on your boat, or bring a helper, you are responsible for that person's conduct at the Club. You must give him or her a copy of these directives and that person must fully respect them.
5. Contractors are only permitted at the Club when it reopens under this first phase. They must in advance by telephone, provide the Club with the name of the person who hired them, their name, a cell phone number at which they can be reached at all times, and the dates on which they will be at the Club to do the work for which they have been hired.
6. It is best practice to ask that the contractor sanitize the surfaces of your boat where he was working.

Part 7 Other Facilities and Activities

Separate documents will be issued when the clubhouse, pool area and tennis courts are accessible as well as when and how we can resume racing this summer. Our priority in phase 1 is the harbour, launching the boats and limited boating as allowed by government directive.

Our pool, tennis, house and sailing committees are hard at work planning for the best season we can have in accordance with best practices for these activities.

Part 8 Enforcement

All members shall comply with these directives with civility and politeness to others. The Club reserves the right to warn anyone for non respect of these directives, insist that they be followed and expel from the property anyone not respecting them.

Should you have any questions or concerns please call our Club Manager or Assistant Manager.